*Confidential*

**NETWORKING PARTNERSHIP AWARD**

**REFERENCE REQUEST FORM 2022-23**

**How to complete the form**

**APPLICANT**

Please complete sections 1-5, and forward the form to your referee together with a copy of your application.

**REFEREE**

Please complete section 6 of this form, sign and return the completed form to the CBRL UK Executive Officer at [info@cbrl.ac.uk](mailto:info@cbrl.ac.uk).

**Conflict of Interest:**Before you complete a reference please ensure that you do not have a conflict of interest with the proposal. We consider that a conflict of interest exists where:

• The applicant is a close friend or relative

• You are directly involved in the work the applicant proposes to carry out

• You may benefit financially from the work

• You work in the same research organisation as the applicant(s), co-applicant(s) or project partners

• You work closely with the applicant(s) (e.g. as a co-author or PhD supervisor) or have done so within the last five years. However, it is expected that university supervisors will complete references for student applicants.

**Please comment in your reference on:**

* How long you have known the applicant and in what capacity
* The quality of the proposed project (originality, significance and approach)
* Suitability of the candidate to undertake the research (training, experience and track record)
* Feasibility of the proposed project (likelihood of completion and delivery on time)
* Any other comments you may wish to add

*We thank you for your time and co-operation.*

1. Name of Applicant

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2. Title of Project

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3. Title of Referee (Professor/Dr/Mr/Mrs/Ms/Miss)

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4. Full Name of Referee:

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5. Email address of Referee:

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6. Reference

*Please give in the space provided your comments on the scholarly importance of the project, the estimated cost and the applicant’s ability to carry it out.*

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6. Reference cont’d

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8. Signature and date

Double-click to upload signature file

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|  |
| Print Name: |
| Date: |