



Council for British Research in the Levant

*Confidential*

## WORKSHOP GRANTS REFERENCE FORM 2025-26

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### APPLICANT

Please complete sections 1-6 and forward the form to your referee together with a copy of your application. Please allow the referee enough time to complete the reference and send to the CBRL UK Executive Officer at [info@cbri.ac.uk](mailto:info@cbri.ac.uk) by **Midnight GMT, Thursday 6<sup>th</sup> March 2025**.

### REFEREE

Please complete the reference (sections 7 – 12), sign and return the completed form to: the CBRL UK Executive Officer at [info@cbri.ac.uk](mailto:info@cbri.ac.uk) by **Midnight GMT, Thursday 6<sup>th</sup> March 2025**.

**Conflict of Interest:** Before you complete a reference please ensure that you do not have a conflict of interest with the proposal. We consider that a conflict of interest exists where:

- The applicant is a close friend or relative
- You are directly involved in the work the applicant proposes to carry out
- You may benefit financially from the work
- You work closely with the applicant(s) (e.g. as a co-author or PhD supervisor) or have done so within the last five years.

### Please comment in your reference on:

- How long you have known the applicant and in what capacity
- The quality of the proposed project (originality, significance and approach)
- Suitability of the candidate to undertake the research (training, experience and track record)
- Feasibility of the proposed project (likelihood of completion and delivery on time)
- Any other comments you may wish to add

*We thank you for your time and co-operation.*

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1. Name of Applicant

2. Title of Workshop

3. Research Theme

Heritage – understanding the past and its present impacts

States, societies and cultures of the Levant

Cities and urbanisation

Refugees, migration, displacement, and diasporas

Challenges of sustainability and resilience

4. Title of Referee

5. Full Name of Referee:

6. Email address of Referee, current role and institution where applicable:

## REFERENCE

7. Your capacity to review the reference.

What level of expertise do you have in the subject area of this application (please tick one box)?

<input type="checkbox"/>	High - High level of expertise
<input type="checkbox"/>	Medium - Sufficiently knowledgeable to provide an informed opinion
<input type="checkbox"/>	Low - Providing a generalist opinion only

Which aspects of the application are you commenting on?

<input type="checkbox"/>	(a) Whole application
<input type="checkbox"/>	(b) Particular aspects (please specify):

8. Cost effectiveness of the application.

CBRL must ensure that resources are allocated to ensure optimal value for money, considering the financial resources requested against the outputs proposed. The applicant's relevant track record, as well as factors such as impact and in-kind contributions, should be considered.

In your opinion, does this application represent (please tick one):

Excellent value for money	
Very good value for money	
Good value for money	
Satisfactory value for money	
Poor value for money	

9. Reference

Please consider the proposal's particular strengths and weaknesses, assessing the workshop aims, objectives and outputs, and the applicant's ability to deliver on the plans (unlimited wordcount).

10. Overall research assessment.

Please to judge the excellence of the workshop proposal by ticking one box

Outstanding: exceptional scholarly merit and originality; expected to have major scholarly impact.	
Excellent: at the forefront of the field; will advance understanding.	
Very good: generally competitive scholarship.	
Good: quality scholarship, but not leading edge	
Of merit: modest advance in the field	
Will probably not advance the field or produce new, useful knowledge	
Will not advance the field	

11. Based upon your assessment of excellence, risk-reward and cost effectiveness (see below), would you recommend this proposal for funding?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

12. Signature and date

Double-click to upload signature file

Print Name:
Date:

Applications and references should be sent electronically to: CBRL Executive Officer: [info@cbri.ac.uk](mailto:info@cbri.ac.uk)  
**Deadline for applications and references: Midnight GMT, Thursday 6<sup>th</sup> March 2025**

By completing and submitting this form and so entering into this correspondence, you give consent for CBRL to hold and process your personal data in line with CBRL's privacy policy. See our [GDPR policy](#) for more details.